

To: Members of the Shadow Adult Health & Social Care Board

***Notice of a Meeting of the Shadow Adult Health &  
Social Care Board***

**Thursday, 27 June 2013 at 3.00 pm**

**Town Hall**



Peter G. Clark  
County Solicitor

June 2013

Contact Officer: **Lynda Chalcraft, Policy & Partnership Officer**  
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**Membership**

Chairman – Councillor Mrs Judith Heathcoat  
Vice Chairman - Dr Joe McManners

*Board Members:*

John Jackson	Director for Social & Community Services
Cllr Anna Badcock	District Council representative
Vacancy	Clinical Commissioning Group
Glenda Daniels	Public Involvement Network
Lorraine Foley	Clinical Commissioning Group

**Notes:**

- ***Date of next meeting: Date Not Specified***

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or [Rachel.dunn@oxfordshire.gov.uk](mailto:Rachel.dunn@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chairman, Councillor Mrs Judith Healthcoat**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decision of Last Meeting (Pages 1 - 6)**

To approve the Note of Decisions of the meeting held on (AHSCB5) and to receive information arising from them.

6. **Quality Assurance of Health and Social Care (Pages 7 - 14)**

**3:10**  
**20 minutes**

People responsible: Members of the Adult Health and Social Care Partnership Board

Report presented by: Sara Livadeas, Deputy Director, Oxfordshire County Council

Report attached at **AHSCB6**.

**Action: To consider progress on improving and maintaining the Quality Assurance of Health and Social Care.**

7. **Information and Advice - Adult Improvement Programme (Pages 15 - 18)**

**3:30**  
**20 minutes**

People responsible: Members of the Adult Health and Social Care Partnership Board

Report presented by: Sara Livadeas, Deputy Director, Oxfordshire County Council

Report attached at **AHSCB7**.

**Action: To discuss the opportunities available to join up information and advice provision.**

## **8. Joint Health and Wellbeing Strategy - Consultation on Proposed Priorities (Pages 19 - 32)**

**3:50**  
**20 minutes**

People responsible: Members of the respective Boards

Report presented by: Robyn Noonan, Strategy and Performance Service Manager, Oxfordshire County Council

Report attached at **AHSCB8**.

**Action: To note the process for consultation on the proposed outcomes in the Joint Health and Wellbeing Strategy and consider if there are any further recommendations on outcomes and measures for 2013/14, further to the discussion at the last Board meeting.**

## **9. Adult Health and Social Care Partnership Board - Carers Strategy Implementation Plan - Workshop Report (Pages 33 - 34)**

**4:10**  
**10 minutes**

People responsible: members of the Adult Health and Social Care Partnership Board

Report presented by: Trish Thomas, Commissioning Officer, Oxfordshire County Council

Report attached at **AHSCB9**.

**Action: To note the report and recommendations from the workshop.**

## **10. Public Involvement Network (PIN) Update**

**4:20**  
**10 minutes**

People responsible: Members of the respective Boards

**Oral report presented by Glenda Daniels, PIN Representative and Alison Partridge, Public Engagement Manager, Oxfordshire County Council**

## **11. Implementation of Better Mental Health in Oxfordshire (Pages 35 - 42)**

**4:30**

**20 minutes**

People responsible: members of the Adult Health and Social Care Partnership Board

Report presented by: Ian Bottomley, Assistant Director Adults, Oxfordshire Clinical Commissioning Group

Report attached at **AHSCB11**.

**Action: To note the report and highlight any areas for further consideration.**

## **12. Forward Plan (Pages 43 - 44)**

**4:50**

**5 minutes**

People responsible: members of the Adult Health and Social Care Partnership Board

**Action: A proposed Forward Plan is attached for consideration.**